



Reduced Acceptance Criteria Checklist

This checklist is required to be filled out for individual materials and be put in the Materials File.

If the material is listed in the CM Section 9-1.3C - 'Low Risk Materials' or this material qualifies for Visual Acceptance per 9-1.4C, then **you do not need to proceed with this form.**

Contract Number		Contract Title		Date		
Bid Item Number		Plan Quantity		Material Description		
Description of Change to Materials Acceptance: Explain the work being performed and the proposed changes to the normal materials acceptance, and/or inspection criteria. Explain why this is being proposed, what is the justification for the change, is this a 'critical' item of work and has proper approval (RAM/QPL) been performed?						
Acceptance Criteria per RAM/QPL			Proposed Acceptance Criteria			
R = Region Materials Engineer M = State Materials Engineer/Asst. State Materials Engineer C = State Construction Office				Yes	No	Required Approvals
I. Sampling and Testing for Small Quantities of Material (CM 9-1.1A)						
Is the proposed quantity greater than the minimum required frequency?						STOP If 'Yes'
For concrete, is the concrete CI 4000 psi or greater?						STOP If 'Yes'
Is the material structurally 'significant'?						M C
II. Reduce Frequency of Testing: (CM 9-1.1B)						
Is the material running well within specification limits?						STOP If 'Yes'
Have ten consecutive samples been taken at normal frequency that indicate complete conformance within specification requirements?						STOP If 'Yes'
Is the proposal for deviation greater than 10% and less than 20%?						R
Is the proposal for deviation greater than 20% or elimination of test?						M
For Quarry Sites, is 'fracture' being eliminated?						R
III. Project Engineer Discretionary Materials Acceptance (CM 9-1.1C)						
Is the work 'within' the vertical limits of the roadway?						M C
Is the dollar amount over \$20,000 for this Bid Item? \$						M C
Is the total dollar amount over \$50,000 for the entire project? \$						M C

Attach email concurrence if used.

Approvals	
Project Engineer Approval By: _____	Date: _____
Region Materials Laboratory: _____	Date of Concurrence: _____
State Materials Engineer/Asst. State Materials Engineer: _____	Date of Concurrence: _____
State Construction Office: _____	Date of Concurrence: _____

Distribution: Region Materials Lab State Materials Engineer State Construction Office